

Contractor QA/QC Door Frame, Door, and Door Hardware Checklist

Door Number# _____

Contractor Quality Control: _____

Date: _____

Hardware Set# _____

LAWA Inspector: _____

Date: _____

ACAMS Door: YES _____ NO _____

LAWA Representatives: _____

Date: _____

Door Frame /Door Installation			Comments	Contractor	Initials	Date
1	Door jamb and door type meet LAWA Design & Construction Handbook requirements? (i.e. brand, model, type, material, etc)	Y/N				
2	Door hardware has additional backing inside the jamb and door to securely hold on the hardware?	Y/N				
3	Fire-UL listing labels present on door frame/door/hardware (if req'd)?	Y/N				
4	If the door frame is rated, was door frame modified? (i.e. drilled thru, cut, etc.)? If YES , re-certification of door frame will be required.	Y/N				
5	Door jamb installed/fastened with approved LAWA DCH required anchors? Is the door jamb plumb and square?	Y/N				
6	Door jamb installed on a level surface?	Y/N				
7	Cross-sight of door jamb confirmed?	Y/N				
8	If the door is rated, was the door modified? (i.e. drilled thru, cut, etc.)? If YES , re-certification of door will be required.	Y/N				
9	Caulking around door jamb reveal complete? (Exterior doors)	Y/N				
10	Door swings freely with no obstructions, rubbing, binding etc.?	Y/N				
11	Door closes flush with door frame?	Y/N				
12	Door opens 90 degrees with no obstructions? (some doors 180 degrees +)	Y/N				
13	1/8" reveal around sides and top of doors confirmed?	Y/N				
14	3/4" max space between bottom of fire door and finished product?	Y/N				
15	3/16" max gap at bottom of door confirmed?	Y/N				
16	Exterior door sealed per California Building Code 1133B.2.4.1. Vermin control?	Y/N				
17	Confirmed door is not bowed, twisted or crooked?	Y/N				
18	Door and door jamb painted prior to installing hardware?	Y/N				
	Conduit Rough-In /Power Installation		Comments	Contractor	Initials	Date
1	Low Voltage conduit to door frame installed properly with J-box mounted at frame?	Y/N				
2	120VAC power provided at door for low voltage power supply installed?	Y/N				

	Door Hardware Installation		Comments	Contractor	Initials	Date
1	Hardware installed complies with specified hardware schedule per project Plans & Specifications?	Y/N				
2	Does Hardware Installed adheres to the LAWA Design & Construction Handbook requirements?	Y/N				
3	Core is either Schlage or Medeco depending on keying plan?	Y/N				
4	Strike plate and latch assemblies flush with door and frame?	Y/N				
5	Fire bolts aligned at double doors (if req'd)?	Y/N				
6	Confirmed jamb strike are not filed?	Y/N				
7	Latch is centered with jamb strike?	Y/N				
8	Threshold installed per manufacturers recommendations? _____ Sealant applied for exterior doors? _____	Y/N				
9	Wall assemblies and required ratings completed on both sides of wall to a primer finish?	Y/N				
10	All fasteners installed per the manufacturers recommendations?	Y/N				
11	Door hold open installed (if req'd)?	Y/N				
12	Door hold open electrical inspection for infrastructure?	Y/N				
13	Door closure setting per manufacturer recommendations?	Y/N				
14	Door closure adjusted with air in the space on?	Y/N				
	Low Voltage ACAMS Hardware/Wire/Cable Installation		Comments	Contractor	Initials	Date
1	ACAMS reader shall be labeled with the correct reader name.	Y/N				
2	If ACAMS, is electrified hardware on same side as card reader(s)?	Y/N				
3	Electrical components inspected to its source? (i.e. material, supports, labeling, thru wall penetrations, continuity test, panel schedules, etc.)	Y/N				
4	Approved exemption request provided for any work, materials or process that are not in line with LAWA DCH, IT, LAXPD, etc.?	Y/N				
	General Contractor Responsibilities Prior to Inspection		Comments	Contractor	Initials	Date
1	Door shall be permanently labeled with the correct program report identification number. Permanent label for top of door jamb; label can be P touch 1" black font temporarily.	Y/N				
2	Door hold open operates correctly?	Y/N				
3	Door hold open release operates correctly?	Y/N				
4	Door closer speed adjusted properly?	Y/N				
5	Door closer power adjusted properly?	Y/N				
6	Latch engages completely with strike?	Y/N				
7	Functionality of door and reader?	Y/N				
8	If ACAMS, is electrified hardware set to fail secure?	Y/N				
9	Door "Pop": Does the door re-latch without manual intervention?	Y/N				
10	Doors free from defects/dust? All protective items removed to allow full inspection?	Y/N				

11	Does lock function match the intended use of the space/room/door?	Y/N				
12	Approved exemption request provided for any work, materials or process that are not in line with LAWA DCH, IT, LAXPD, etc.?	Y/N				